

**Paper Submission
Recommendation for Refund Request**

Name of Person	Company Claiming Refund (<i>Enter in Block Letters</i>)
Address of Person or Company Claiming Refund	
Email Address of Person or Company Claiming Refund	
Paper Submission Request Number(s) of Document(s) being Refunded	Submission Date(s) of Document(s) being Refunded
Reason for Request to Refund	
Authorization for Direction of Refund	
Signature of Account Representative	Date
Total Amount of Refund:	

Please submit completed form to LROclientSubmit@ontario.ca

Ministry Authorization (<i>To be completed by ServiceOntario staff</i>)	
Date:	
LRO#:	
LRO Staff Recommending Refund:	
Operations Specialist Name:	
Operations Specialist Signature:	
Manager Name:	
Managers Signature:	

Note for ServiceOntario staff: Refunds are applicable to submission fees only.
For Land Transfer Tax refunds please refer client to the Ministry of Revenue.
Please email form and document to Teranet Inc. at contactus@onland.ca
Revised: January 2021